



# CAFCI PROGRAM BUDGET FORM

	Budget	Actual	Variance
<b>INCOME</b>			
Ticket Sales			
Sale of Other Items			
Raffle			
Donations			
Other			
<b>TOTAL INCOME</b>			
<b>EXPENSES</b>			
Venue			
Entertainment/Music			
Printing			
Publicity			
Catering/Food			
Decorations			
Servers			
Security			
Stamps			
Prizes			
Miscellaneous			
<b>TOTAL EXPENSE</b>			
<b>SURPLUS/(DEFICIT)</b>			

**Guidelines To prepare Budget**

To prepare budget, use items relating to the project (example, if there will be no other income through ticket sales as income, only the CAFCI appropriated amount would be shown). On the Expenditure, use items relevant to what will apply to your project. Total all expenses & deduct from total.

Finane Committee Review : \_\_\_\_\_ Date: \_\_\_\_\_

Date Approved: \_\_\_\_\_